

## Everett Chorale Association

### Financial Assistance Policy and Procedures

#### Everett Chorale and Snohomish County Youth Chorus (SCYC)

The Everett Chorale Association provides financial assistance to Everett Chorale members and SCYC families who are unable to afford the costs of membership in the Chorale and the Youth Chorus. Financial assistance will be based on income level and membership commitment for the entire period that the financial assistance covers.

The Everett Chorale Association is a non-profit organization and all funds for financial assistance are provided by gifts, contributions, and general operating revenue. A limited number of financial assistance grants are available each year and are awarded based on demonstrated financial need as well as available funds at the time of the request. ***Financial assistance may be used to cover registration and tuition costs as well as costs of concert dress purchases and/or concert music.***

A completed financial assistance application must be submitted before the first quarter of the concert season (August or early September). Renewal requests for financial assistance may occur by submitting the form at the bottom of the application for winter and spring quarters of the concert season. Financial assistance decisions will be determined by members of the Board of Directors along with the Artistic Directors of the adult and the children's choirs.

Members of the adult chorale and families of children applying to the children's chorus must complete the financial assistance request application and submit verification of income in order to be considered. The Everett Chorale and the SCYC will use approved funds as requested. Financial assistance funding will not be given as cash to members but to pay costs of membership in the choir and related concert expenses. Financial assistance amounts will be determined by the number of applications and the amount of funds available.

**NOTE:** Financial assistance is contingent on regular attendance at rehearsals for both Everett Chorale members and SCYC members. At the discretion of the Artistic Director, three or more unexcused absences per quarter may result in the forfeiture of any financial assistance previously awarded.

Procedures:

1. The financial assistance application must be submitted to the Board of Directors before the start of the quarter.
2. Members of the Board of Directors for the Everett Chorale Association will meet and determine the following:
  - Eligibility of the requesting individuals/families based on federal poverty guidelines

- The amount of financial assistance to be awarded
- Funds available

3. The need for financial assistance will be reviewed before each quarter.

4. Applicants will be notified before the start of the quarter for which financial assistance is requested.

| Persons in Household        | 48 Contiguous States and D.C. Poverty Guidelines for 2023 (Monthly) |         |         |         |         |
|-----------------------------|---|---------|---------|---------|---------|
|                             | 100%  | 133%    | 138%    | 150%    | 200%    |
| 1                           | \$1,133   | \$1,506 | \$1,563 | \$1,699 | \$2,265 |
| 2                           | \$1,526   | \$2,029 | \$2,106 | \$2,289 | \$3,052 |
| 3                           | \$1,919   | \$2,552 | \$2,648 | \$2,879 | \$3,838 |
| 4                           | \$2,313   | \$3,076 | \$3,191 | \$3,469 | \$4,625 |
| 5                           | \$2,706   | \$3,599 | \$3,734 | \$4,059 | \$5,412 |
| 6                           | \$3,099   | \$4,122 | \$4,277 | \$4,649 | \$6,198 |
| 7                           | \$3,493   | \$4,645 | \$4,820 | \$5,239 | \$6,985 |
| 8                           | \$3,886   | \$5,168 | \$5,362 | \$5,829 | \$7,772 |
| For each person over 8 add: | \$393   | \$524   | \$543   | \$590   | \$786   |